

Job Shadow: Questionnaire

Enduring Understanding: The student will understand that many factors influence their financial future.

Learning Targets:

I can...

- Conceptualize how events in the business cycle impact individual lives.
- Recognize the economic indicators that create or reflect changes in the business cycle.
- Explain how the allocation of resources impact productivity and ultimately economic growth.
- Examine the roles of workers and consumers in factor and product markets.

PART 1: Complete the information below about your job shadow.

Your Name: _____	Teacher Name: _____
Company Name: _____	Date of Shadow: _____
Mentor Name: _____	Career Area Observed: _____

PART 2:

1. Interview your mentor about the questions below and record the answers. You need to write these yourself and in your own words.
2. **THE SPACE BELOW IS NOT ENOUGH TO RECORD ANSWERS. Please submit answers on a separate document.**

1. What does your company do? Is it one of the bigger or smaller players in this area? What does the market look like for your company currently?
2. What are the day to day expectations for this job? What parts of the job are the most difficult and why are they so challenging? What are your favorite parts of the job and why do you like them? If there was something you could change about your job, what would it be and why?
3. How did you end up at your current job? Was this a field that you always intended to go into? What were some good decisions you made that led you to the path you're on today? If you could make changes, what would you do differently to better set you up to be successful?
4. Would you suggest young people to get involved in your field? Why do you feel that way?
5. What are the requirements to get into this field? What should I plan to do while in high school and after if I want to get into this line of work?
6. Are there opportunities to move up in your career? Are there specific things you have to do in order to be considered for higher positions? How does the job change as you move into more advanced positions?
7. What could someone expect as a starting salary for this field? What types of things are entry level employees expected to do?
8. What are some of the benefits that your employer provides to its workers? Did these play a role in your deciding to take this job? Which benefit do you value the most and what makes it so important? What's something you wish your employer provided that it doesn't (could also be a benefit that's offered but you wish was better)?

PART 3: Reflection -

Answer these questions in paragraph (essay) format. This is a reflective piece and will be graded using the Job Shadow Reflection rubric.

1. Talk about your experience during the day.
2. What types of tasks did your mentor do and were you able to get involved ?
3. What did you like about the job and why was it appealing ?
4. What seemed like bad parts of the job and what about those tasks did you dislike ?
5. Does this seem like an area you would still be interested in having as a part of your future ? <ul style="list-style-type: none"> a. If yes, what steps should you start considering to make sure that you are successful in entering the field? b. If not, what's another field you may want to consider and what about it makes you think it would be a better fit for you?

Informational Writing Rubric: Job Shadow

	Distinguished (4)	Proficient (3)	Developing (2)	Beginning (1)	
0 rating in any category: <i>No Evidence for Evaluation.</i>					
Writing Assessment					
Focus	__The reflection extensively answers the questions, topics, and concepts provided by the teacher.	__ The reflection answers the questions, topics, and concepts provided by the teacher.	__ The reflection somewhat answers the questions, topics, and concepts provided by the teacher.	__ The reflection answers little to none of the questions, topics, and concepts provided by the teacher.	()
Development	__The reflection provides extensive discussion and analysis of questions provided by the teacher.	__ The reflection provides sufficient discussion and analysis of questions provided by the teacher.	__The reflection somewhat provides discussion and analysis of questions provided by the teacher.	__ The reflection provides little to no discussion and analysis of questions provided by the teacher.	()
Coherence	__ Each question is addressed in its own paragraph. __ Clearly and concisely transitions between paragraphs. __The reflection provides a conclusion that reflects on the job shadow experience and examines its implications and significance .	__ Each question is addressed in its own paragraph . __ The responses to each of the questions in the reflection flow together and are coherent . __The reflection provides a conclusion that reflects on the job shadow experience.	__ Each question is addressed in its own paragraph. __ The responses to each of the questions in the reflection somewhat flow together and are coherent. __The reflection provides some conclusion that reflects on the job shadow experience, but may be unclear .	__ Most or all questions are not addressed in their own paragraph. __ The responses to each of the questions in the reflection have little to no flow or are not coherent. __The reflection provides little to no conclusion that reflects on the job shadow experience.	()
Style and Conventions	__Errors in usage and mechanics do not distract the reader. __The writing extensively varies sentence structure and conventions. __The reflection presents an appropriate and formal tone.	__ Errors in usage and mechanics do not significantly distract the reader. __The writing varies sentence structure and conventions. __The reflection exhibits an awareness of an appropriate and formal tone.	__ Errors in usage and mechanics somewhat distract the reader. __The writing attempts to vary sentence structure and conventions. __The reflection exhibits some awareness of an appropriate and formal tone.	__ Errors in usage and mechanics significantly distract the reader. __The writing has little to no varying sentence structure and conventions. __The reflection exhibits no awareness of an appropriate and formal tone.	()
Writing Comments					